



Grant Township
Grant Township Community Center
220 Gratiot Street Copper Harbor, MI 49918
Phone: (906) 289-4292

NOW HIRING

Seasonal Materials Management Assistant (Garbage & Recycling)

Open Application Dates: April 11th, 2025 to April 27th, 2025

Anticipated Start Date: May 5th, 2025

POSITION SUMMARY

Grant Township is hiring a Seasonal Part-Time Materials Management Assistant to support local garbage and recycling operations. This hands-on role helps maintain clean and organized waste sites, while assisting residents with proper disposal practices.

JOB TYPE: Part-time Seasonal

STARTING PAY: \$17.50 Minimum

SCHEDULE: Mondays, Wednesdays, and Fridays | 2:00 PM – 5:00 PM

ABOUT US

Grant Township, nestled in the northernmost region of Michigan, is dedicated to preserving the beauty and sustainability of our natural environment while serving our community with excellence. As stewards of our land and resources, we prioritize responsible management of outdoor spaces, solid waste, water, and wastewater to ensure the well-being of our residents and the preservation of our natural resources.



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ESSENTIAL DUTIES

- Empty and maintain bear-proof garbage containers.
- Monitor and refill dog waste bag dispensers.
- Assist residents with proper use of garbage and recycling compactors.
- Help residents pack and organize cardboard into the designated trailer.
- Guide residents on what materials are acceptable for compactors and the cardboard trailer.
- Report when the cardboard trailer is full and ready for pickup.
- Keep garbage and recycling areas clean, orderly, and safe.
- Provide friendly, helpful support to the public during operating hours.
- Report any equipment malfunctions, safety concerns, or maintenance needs.
- Follow all safety and township waste handling procedures.
- **Grant Township may assign additional related tasks as needed.**

QUALIFICATIONS

- Must be at least 18 years of age.
- Valid driver's license.
- Able to lift and carry up to 40 lbs.
- Comfortable working outdoors in various weather conditions.
- Friendly, helpful attitude and strong communication skills.
- Dependable and able to work independently with minimal supervision.
- Experience in waste management, facilities, or public service is a plus but not required.



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BENEFITS

- Competitive hourly wage based on experience.
- Training and development opportunities to enhance skills and knowledge.
- Provision of company uniforms and safety gear.
- Supportive and inclusive work environment.

HOW TO APPLY

If you are passionate about maintaining outdoor spaces and managing waste responsibly, we encourage you to apply for this rewarding opportunity. Please submit your resume and a brief cover letter highlighting your qualifications and interest in the position to ***township.maintenance@granttownshipmi.org***.

Grant Township is an equal opportunity employer committed to diversity and inclusion in the workplace. We appreciate all applications; however, only candidates selected for an interview will be contacted.

Join us in making a difference in Grant Township's environment and community today!